



2020 ANNUAL REPORT

Annual Congregational Meeting

January 31, 2021

IN MEMORIAM

(THOSE WHO PASSED AWAY AFTER 2019 ANNUAL REPORT)

**MARY ANN BUNTING
HELEN CHILDS
DAVID COLBATH
CHARLES "CHICK" COLEY
DONALD DUFF
MILDRED FERGUSON
ROSE FREDETTE
RODGER JABARA
RONALD JENKINS
PEGGY JEWELL
GENEVIEVE KISH
BETTY KOHL
JACQUELINE LANG
CAROL O'BRIEN
JAMES PATRICK
ROBERT PIERSON
RICHARD "DICK" POMEROY
ROSEMARY ROBERTS
ELIZABETH "BETTY" SHEETS
DOUGLAS SIMPSON
CLIFFORD VOICE
GERALD WALLACE
DORIS WIGGANT
ROBIN WILLIAMS**

THE AGENDA FOR THE ANNUAL MEETING OF THE CONGREGATION

(Ecclesiastical and Corporate)
Rev. Dr. William C. Myers, Presiding
January 31, 2021

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ANNUAL CONGREGATIONAL MEETING - January 26, 2020

The purpose of this meeting was to receive the 2019 Annual Report, as well as the Budget for 2020. Additionally, the congregation will approve any changes to the Terms of Call for the Rev. Dr. William C Myers.

Rev. Myers opened the meeting with a prayer. A quorum was declared present by the clerk.

The names of the church members who have passed away since the Annual Congregational Meeting held on January 27, 2019 were read by Rev. Myers and a time of prayer was observed in their honor: Jeannie Ahart, Jean Andrews, Kirsten Ardery, Francis 'Fran' Baker, Geri Bell, Carl Brothers, Robert 'Bob' Buck, Robert 'John' Bull, Dorothy Clark, Dale Cobb, Carol Coulter, Norma Durkee, Virginia 'Ginny' Fiegel, William 'Bill' Gordon, Dorothy Hansen, Lee Hawkins, Alfonse 'Al' Leppek, James 'Jim' Longcore, Joyce Olson, Duane Sanford, Andrea Scott, Shirley Taylor-Eggleton, and Frank Wheeler.

A motion was made to approve the minutes of the Annual Congregational Meeting on January 27, 2019, Congregational Meetings on March 24, 2019, June 9, 2019, August 4, 2019, the Fall Annual Congregational Meeting on November 10, 2019 and a Congregational Meeting on December 29, 2019. The motion was approved.

A motion was made to receive the 2019 Annual Report which includes the 2020 Budget. Connie Kerns requested a change to the Deacons report in the Annual Report. The statement "Financially, the Deacon budget again had to support the Madrigal Dinner.", should be removed since it appears that the totals for the event will not require the Deacon budget to support the Madrigal dinner. The motion was approved with the noted change to the Deacons Report.

A motion was made to elect Matt Wiliford, Elder Class of 2022, as Trustee. There were nominations from the floor. The motion was approved.

A motion was made to accept the recommendation from Session for the Terms of Call for Rev. Dr. William C Myers. The motion was approved.

A motion was made and approved to adjourn the meeting. The meeting was closed with prayer at 11:22.

Respectfully Submitted,
Betsy Rees, Clerk

ANNUAL FALL CONGREGATIONAL MEETING – November 22, 2020

The purpose of this meeting was to elect the At Large Members for the 2021 and 2022 Congregational Engagement Committee, Elders for the Class of 2023, and Deacons for the Class of 2023.

Rev. Myers opened the meeting with a prayer. A quorum was declared present by the clerk.

Rev. Myers presented the slate on behalf of the Congregational Engagement Committee. The Committee's slate for Elders for the Class of 2023 includes nominees: Bruce Byl, Kathleen Guy, Craig Maison, Tad Minor, Barbara Morrison, and Susan Parker. Nominations from the floor were requested and none made. A motion was made and seconded to close the nominations. The congregation voted and approved the slate of nominees for the Class of 2023 Elders.

Rev. Myers presented the committee's slate for Deacons for the Class of 2023. The nominees are: Cindy Bush, Betsy Calcutt, Nancy Eitzen, Gayle Emery, Josie Powell, and Elizabeth Sonnabend. Nominations from the floor were requested and none made. A motion was made and seconded to close the nominations. The congregation voted and approved the slate of nominees for the Class of 2023 Deacons.

Rev. Myers presented the slate for the Congregational Engagement Committee. The committee nominates Rick Cooper for the 2021 At Large Member of the Congregational Engagement Committee. Nominations from the floor were requested and none made. A motion was made and seconded to close the nominations. The congregation voted and approved the nominee for the Class of 2021. The committee nominates Randy Kamps and Bonnie Willings for the Class of 2022 At Large Members to the Congregational Engagement committee. Nominations from the floor were requested and none made. A motion was made and seconded to close the nominations. The congregation voted and approved the Congregational Engagement Committee Class of 2022 slate of nominees.

A motion was made and seconded to close the Congregational meeting. The congregation voted and approved.

The meeting was closed with prayer at 11:40.

Respectfully Submitted,
Betsy Rees, Clerk

PASTOR'S REPORT – 2020

'Come, you that are blessed by my Father, inherit the kingdom prepared for you from the foundation of the world: I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me, I was naked and you gave me clothing, I was sick and you took care of me, I was in prison and you visited me.'

Matthew 25:34b-36

“For everything, there is a season...” that is the passage from Ecclesiastes I used as a summation for 2020’s Annual Report. But I’m not sure even Qoheleth - “The Preacher” – could envision a year like 2020! A worldwide pandemic... A summer of protests... A political insurrection... While we’ve seen more challenging times, it’s hard to imagine a year worse than 2020. As hard as 2020 has been, it was a remarkable year for our congregation. When COVID hit, one of our priorities was staying together even when we couldn’t be together.

We Zoomed our worship from day one. Graduated to “live-stream.” And have provided wonderful music without missing a beat. Members of our congregation cared for friends, some they had never known – making phone calls, writing notes, delivering food, reaching out, at a distance, even to strangers. We found creative ways to offer VBS, nurture our children and youth, and collect food for our neighbors. Carol’s Care Packages delivered over 5000 meals. Buy One Share One has supported local restaurants and our neighbors without homes. When some of our other neighbors found their water contaminated, we brought them food and water. We found ways to care for our beautiful gardens and facilities, even at a distance. Our Deacons made a concerted effort to care for our “at home” members – and bring joy to our congregation with the Scottish Festival and Madrigal Dinner – COVID edition. “Dixieland Devotions” morphed into “Doing Good from a Distance – Jazz, Jokes, and Jesus” and raised over \$10,000 – our second-best year ever! CROP, too, took on a different form and was a great success. As protests raged, we embraced our commitment to addressing systemic poverty, racial justice, and church vitality, becoming a Matthew 25 congregation. We also claimed our concern for creation by becoming an Earth Care Congregation. We celebrated the ministries of Anna and Margaret, albeit from a distance. Our Associate Pastor Nominating Committee continued their steadfast work. We welcomed the Sunrise Rotary in joining several other community organizations who call our church home. We closed the year with a Candlelight Christmas Eve outdoors. Through it all, our Session and Staff provided steadfast leadership, and our Safety Committee kept us safe.

We had a challenging year financially, ending with a budget deficit of \$38,000, which is a little over 5% of our budget. The good news? We received over 99% of our pledges, with many contributing 200-250% of their pledge. Our unpledged gifts were more than we expected. Still, our offerings were down from last year by over \$50,000 because of death, attrition, and COVID. The PPP loan we received will help, but we have to find ways to increase our income so future generations may enjoy our congregation’s remarkable ministry.

In Jesus' separating the sheep and the goats in Matthew 25, we discover the difference between being blessed and cursed is reaching out to those in need without giving our care a second thought. Those who were blessed responded to their neighbors in need. Those who were cursed didn't. Neither gave much thought to their actions, but those who showed grace discovered they had cared for Christ in caring for their neighbors.

Beloved, this is what I will remember from 2020. Through the chaos, uncertainty, and conflict which threatened our nation, we found ways to feed hungry people, give drink to thirsty neighbors, share our lives with strangers, clothe the naked, care for the sick, and visit people imprisoned. In the reports to follow, we see the many ways we responded to bring comfort, hope, and joy as we made a challenging year better. While there is room for growth in our life together, we are a healthy and vital congregation. Our ministries matter. We make a difference in peoples' lives as we share in God's redeeming work.

The Rev. Dr. William C. Myers,
Senior Pastor and Head of Staff

INTERIM ASSOCIATE PASTOR FOR CONGREGATIONAL CARE - 2020

I wish to start by thanking the Session for the opportunity to share in ministry with you for the past 13 months. It was a blessing and a joy to serve a congregation that is so loving and caring. I will carry you all in my heart.

This past year has had its challenges with COVID and the lock-down, but a great deal of ministry was still able to be done. I worked with the deacons in keeping contact with the senior members of the church early on in the lock-down. In the fall, we expanded that outreach to all members of the congregation, as they sent out handwritten notes to all members. At most of the deacon meetings, I provided a time of education on pastoral care to help them grow in their knowledge of what needs people in various life stages might have. They responded positively to this and I hope it helped them in their ministry throughout the year and as they go forward.

I also had the pleasure of working with our Membership Committee. The first part of my time here was working with them to envision different ways of reaching out. When COVID and the lock-down interrupted the great plans the committee came up with, I worked with them to reimagine how their ministry could continue. While we weren't ever able to have another new member class, for various reasons, the committee was able to have a get-together with the new members from the past couple of years to help them connect and give them another opportunity to feel integrated into the church family. The get-together was a lot of fun and I think really accomplished its goal.

I spent the most committee time with our Mission Committee, which is my passion. I worked initially with John Waechter and Janice Nickel to flesh out the Matthew 25 Initiative, attended PC(USA) classes on anti-racism and systemic poverty with the chair of the committee, Cynthia Wellington, and committee member, Gail Lanphear. I also worked to try and start a social justice subcommittee of the Mission Committee, which member Paul Diller will be taking over with the support of the committee and, hopefully, the new associate pastor. It has been exciting to be a part of this initiative, which as a bi-racial person helped me grow personally as well.

One other item I was involved in on the ground floor was when Dick Teubert came to the committee with his idea for BOSO (Buy One Share One) to help local restaurants stay in business and help the hungry of Traverse City. It has had its kick-off and I hope and pray that it is a big success. John Waechter, Steve McLain, and Barb Shimnoski have done a wonderful job in bringing it to its launch.

I have been able to provide pastoral care to women who have lost their spouses, those who were facing death, and those who were struggling with health issues, to seniors dealing with isolation, and with families dealing with marital or family issues. While COVID has been the issue we are most aware of, the problems of every-day living have continued and I tried to be sensitive to those needs as I was made aware of them.

Working with neXus via Zoom provided a different environment for worship than was had in person. With a smaller group and the intimacy that the Zoom environment was able to provide, there were many touching moments as people shared their lives and their faith with one another. It was a privilege to lead and be a part of that.

Finally, the opportunity to preach as frequently as I did was a true blessing. I came in to this position as not viewing preaching as a primary focus of my ministry. Pastoral care and mission were always my two great loves and which I always enjoyed focusing on the most. However, I feel I truly found my voice in preaching while here and I thank you for that. You have listened, given feedback, and encouraged. I hope that each of you were able to grow a bit through the voice and word that God gave to me.

It has been a wonderful year! I will always consider this past year with you a true blessing from God. I am thankful for each member I had the opportunity to get to know and work with. I will always hold PCTC in my heart.

Blessings to you all as you continue the work of the Lord with and for this congregation and community. PCTC is truly a light in this community. I look forward to hearing more of the work and growth of this church.

With heartfelt thanks,
Rev. Anna von Winckler

BOARD OF DEACONS - 2020

The office of Deacon as set forth in Scripture is one of sympathy, witness and service after the example of Jesus Christ. Our Mission: To share God's love through meaningful worship, study, caring relationships, service and outreach.

Class of 2020: Robin Brister, Mike Burgess, Susie Coulter, Mike Eldredge, Tammie McLain and Vicki Shurly.

Class of 2021: Jean Brooks, Julie Comfort, Karen Conaway, Becky Gagnon, Connie Kerns and Ethan Miller.

Class of 2022: Steve Bye, Joan Cooper, Maxine Ferris, Fran Kamps, Gail Lanphear and Karen Luther.

The Deacon Board appreciates the leadership and spiritual guidance of interim pastor, Anna von Winckler and would be lost without the organizational skill of our excellent office liaison, Lynette Groesser. We also appreciate the financial advice when required of Nancy Mercier.

2020 Goals

As a part of the church's new Strategic Plan, the Deacon Board started the year working on the following three goals:

- Increase awareness of Deacon Board members and activities by continuing to wear Deacon name tags, greet worshippers at the door every Sunday, serve communion every month, attend monthly session meetings, volunteer at the Cherry Festival Races.
- Implement "A Minute for Mission" as well as "Did you Know" information in newsletters.
- Friend to Friend to meet outside regular Deacon meeting to evaluate how things are going as well as instituting a smaller group to reach out to those experiencing chronic pain.

Sadly, a worldwide pandemic shut much of the world down mid-March. Some of the work traditionally done by Deacons was put on hold. As a group, however, we continued to reach out to those in need through meals and cards and calls. Deacons took on the responsibility of calling our older patrons on a regular basis for social contact and to let them know they were not alone. A notecard project was adopted to send a personal handwritten letter to every active member of our congregation. The words expressing our love of Christ as a congregation and for each other came from the heart of each Deacon. The loving responses from those who received the notecards was overwhelming.

Committee Reports

Friend to Friend Caring Ministries - Report by Mike Eldredge and Becky Gagnon

Congregation volunteers are matched with homebound or in-need congregation members. The F2FCM Committee meets outside of Deacons in order to support one another, evaluate visits, gain feedback and review how F2FCM can best continue to serve the needs of our congregation. Calls were made this year when needed, but personal visits were made difficult due to the pandemic.

TLC (Tender Loving Care) - Report by Vicki Shurly

It was a busy year for TLC with many of our older members in nursing homes, isolated during the pandemic or hospitalized. Approximately 39 meals were delivered, innumerable cards were sent out and calls were made to check up on people. Only one baby rose and vase were needed, but the shawl ministry continues with additional lap throws crafted by Deacons from fleece purchased through Deacons' personal donations. These are distributed by the pastors to those who are hospitalized.

Transportation - Report by Robin Brister and Steve Bye

Due to COVID-19, the Deacon Bus ministry was unfortunately forced to cancel after March 1, 2020. Only five Sundays in 2020 had Deacon and congregational riders. Normally, current and former Deacons have ridden the bus that brings our members who cannot drive to church on the first and third Sundays of each month throughout the year. The bus driver, Barry, is a huge blessing to this ministry. Charter service was provided by Blue Lakes by the Bay.

Funerals/Weddings Committee - Report by Karen Conaway, Gail Lanphear

Members of the Funerals/Weddings Committee are available to assist members/friends of our congregation who are planning to hold these major life changing events at our church. It is a privilege to represent our church by offering love and support during these times. Committee members assist families represented by a funeral home as well as those who aren't. They greet guests as they enter the church, direct them to any family members present and provide them with any printed materials related to the service. They direct guests to seating selected for the service. Following the service, guests are invited to a reception or the Prayer Garden, as appropriate, and support is provided there as needed. Weddings have been infrequent at our church, but the committee would welcome the opportunity to assist should they occur. This ministry is an important part of our mission to foster strong relationships within our church family. It is a pleasure to serve in this way.

2020 Lenten Breakfasts - Report by Maxine Ferris and Karen Luther

Two Lenten Breakfasts were held before Covid-19 related precautions prevented further large group meetings. There were 160 served on March 1, 2020 and 130 served on March 8, 2020. The kitchen and dining area volunteers were led by Carol Allen. Steve McLain served as head chef, assisted by Gene Coffey and Marv Burdine. The Deacons are grateful for the many volunteers who help to make these annual congregational breakfast gatherings enjoyable for all.

Report for Scottish Festival Sunday, October 25, 2020 - Report by Joan Cooper

The festival was held outside of church immediately following traditional service due to health safety precautions re: COVID-19. Prepping for the event followed the same timeline as in past years adjusting for celebrating outside. Carol Allen organized the boxed lunches filled with Scottish fare from Ackroyd's Bakery in Detroit. The process was perfectly done and the food was delicious. Each box was filled with meat pies, roll and butter, choice of with or without haggis, coleslaw, shortbread, cookie and other treats. A boxed lunch was \$10. Our goal was 100 orders. We sold 108! All finances are not available yet so the final figures will be reported soon.

Orders were taken in the narthex or online for four weeks before the event. No tickets were needed since all orders were input by Nancy or Lynette. Then, “day of” a spreadsheet was used instead of the ticket system. Church members picked up their lunch orders at a table outside. Volunteers delivered to at-home members. Grand Traverse Pipe and Drum plus one Celtic Fire Highland Dancer performed during the celebration. They were eager to perform since they hadn’t performed all year due to COVID-19. Children’s Games table was simplified in planning because of unknown weather conditions plus health safety concerns. There was a table outside for this although most of the Sunday school children had received their project by mail, a thoughtful gesture by Sarah and Chelsey. The project was appropriately a “Nessie” puppet kit. The Highland Games were set up and supervised by a Safety Committee member and son and one other adult. A handful of youth tried the games. Due to the wonderful offers to volunteer by deacons, the plans went well although improvements can always be made!

Hospital Visitation – Report by Mike Burgess

As of this past spring, we have not been able to offer our visitation services to patients in the hospital. Even though they recently started allowing Clergy to visit patients, the rest of us cannot. And the way it looks for the coming winter and spring, we will probably not be able to carry out our mission.

As of March 12, 2020, cessation of visiting was mandated, and the date that Clergy was allowed to resume visitation. Whenever we are able to resume our visitations, Julie Comfort will have that information when it becomes available. As for myself, even though I will no longer be a chairperson come this January, I am hoping to continue giving my service in visiting patients.

As always, the 2021 Deacon Board will continue to care for the congregation:

- Through our committees that support our congregation in times of need and stress as well as joy.
- Provide fellowship opportunities for our members and invite the greater community to share in those fellowship times.

We would like to recognize and thank the Class of 2020 Deacons for their service and commitment to caring for our congregation.

Love and appreciation are expressed to interim Pastor Anna von Winkler who was an active advisor for the Deacon Board. We wish her the best in her new Church posting. She will be missed!

The Deacon Board is pleased to welcome the incoming class of 2022: Cindy Bush, Betsy Calcutt, Nancy Eitzen, Gayle Emery, Josie Powell and Elizabeth Sonnabend.

It is with gratitude that we thank The Presbyterian Church of Traverse City for the privilege of serving as Co-Moderators of the Deacon Board in 2020!

Respectfully submitted,
Vicki Shurly and Becky Gagnon
2020 Deacon Board Co-Moderators

PRESBYTERIAN WOMEN - 2020

The 2019-2020 P.W. Circle Representatives were:

Irma Tooley, Dorcus Circle
May Trudgen, Lydia Circle
Cindy Eldredge, Martha Naomi-Circle
Florence Morrison, Ruth Circle

On Sunday, March 1st, after the church's Lenten Breakfast, the 4 circle representatives met with Betty Koons to review the current status of Presbyterian Women and discuss how they might work as a cohesive group in the future. A fruitful discussion was held and plans for future meetings were discussed. Unfortunately, the COVID-19 virus became part of our lives and the group has not been able to meet. It is anticipated when the virus is under control the group will meet again and formalize a plan for the future. In the meantime, each circle is conducting their own meetings and activities as the members desire, taking into account safety procedures as established by the Safety Committee. Lydia Circle has cancelled the Annual Cookie Walk and any future plans for a rummage sale by Martha-Naomi are on hold. Dorcus Circle will continue with the 2020 hat & mitten tree.

Respectfully submitted,
Betty Koons, Temporary Co-Ordinator

BUILDING & GROUNDS COMMITTEE - 2020

COMMITTEE MEMBERS: Bob Hall and Gary Richardson (elders and co-chairs), Marv Burdinie, Matt Fagerstrom, Joan McLain, Nancy Mercier, Liz Pomeroy, and Randy Wendland.

COMMITTEE PURPOSE:

The purpose of the Buildings and Grounds Committee is to:

- Insure that the Church building and grounds are maintained in a cost-effective manner, and repaired as necessary, in accordance with building code and safety regulations, in order to meet the needs of our congregation.
- Assure that the building and grounds remain attractive, safe, and welcoming.
- To recommend policies to the Session regarding the use of the Church building and grounds.

MAJOR ACTIVITIES IN 2020

MECHANICAL SYSTEMS:

Obtain contract for replacement of Condensing Unit to Sanctuary Air Handling Unit (AHU).

Installation of Needle Point Ionization Units to North and South AHU's.

Replacement of boiler room pump bearing.

Replace Cooling Fan on South Sanctuary Air Conditioning Unit.

BUILDING:

Replacement of door glass, north Narthex exterior entrance door.

Replacement all closure mechanisms of 6 doors at FH entrance near Library.

Replacement of Kitchen Pantry shelving.

Replacement of baseboard heater, women's restroom near office.

Replacement of toilet, men's restroom near office.

Extensive interior painting: Rooms A, B, C, Narthex, Hallways, Coat Rooms, Restrooms near FH, Stairwells.

Installation of Automatic Door Assist, South side of Exterior Narthex entrance door.

Replacement of windows, Senior Pastor and Associate Pastor offices.

Installation of more proximate Kitchen outside-entrance light switch.

Installation of electromagnetic fire system door control, Kitchen door near Youth Room.

GROUNDS:

Developed plan to involve church youth in B&G projects in conjunction with Sarah Bye and Youth Ministry.

Annual clean-up, ground repair, and bark mulch placement, assisted by church youth and directed by Marv Burdinie.

Power-washing and sealing of Youth Room exterior deck and picnic table.

Sent many loads of brush to the Burdinie burn pile.

Established 'Halloween Trail' in corner of woods near Indian Trail Dr., in conjunction with DTE Volunteers and Marv Burdinie.

Contracted winter oak tree trimming.

Relocated small blue spruce tree.

SAFETY:

Subcommittee Members: Bob Hall (chair), Carol Allen, Marv Burdinie, Shawn Caulder, Joan McLain, and Steve McLain.

Implementation of Church Safety Policies and Procedures, as approved.

Developed Church Guidelines for response to COVID-19 pandemic.

Re-keyed Main Kitchen locks to limit access for improved security.

Purchased and Installed second church AED (defibrillator) in Fellowship Hall.

GENERAL:

Replacement of all parking lot lights with LED flood lights.

Began Earth Care Congregation agenda.

Continuing replacement of standard lighting with LED lighting throughout the building.

PRAYER GARDEN (Liz Pomeroy):

Committee Members: Mike Galligan, Milt Jacobi, Jean Gibbons, Madeline Robinson, Sally Dye, Liz Pomeroy, and Beth Price.

The purpose of the Prayer Garden is to provide a place on the church property for the permanent placement of ashes from cremation for church family members, and friends of the church, and as a retreat for meditation and prayer for all who wish to use it.

Those interred in 2020 were: Bruce and Jean Andrews, Rose Fredette, Richard Pomeroy, Tammy Groesser, Dale Cobb, Betty Kohl, Mildred Ferguson, David Colbath, Ken Somers, and Donna Davis.

A Memorial Service was held in the Prayer Garden over the Memorial Day weekend, remembering all members that had died since last Memorial Day.

The Committee continues to review and update the Prayer Garden Guideline, have articles in the newsletter, and to put seasonal photos of the Garden in the back hallway.

We remain indebted to those gardening members of our church whom are dedicating their time and efforts to keep the Prayer Garden a beautiful and inspirational place for remembering and contemplation.

COMMITTEE GOALS IN KEEPING WITH THE STRATEGIC PLAN:

One major push, in conjunction with Goal D of the Strategic Plan (Improve the appearance and functionality of church building, Westminster Room, Fellowship Hall, and narthex) continues to be to develop an updated plan for the remodeling of the Westminster Room. This should involve removal of the existing ramp structure, remodeling of the stage area, replacement of the existing carpet, updating of furniture, and other changes as recommended by the primary users of the room, in discussions with Randy Wendland. The accomplishment of this goal has been significantly slowed by the ongoing pandemic, but will remain a primary focus in the future.

The replacement of failing and non-native plants and shrubs with Michigan native plants as funding becomes available. This will also be in conjunction with Goal D.

The institution of the church Safety Policy will again require significant attention and direction as the church re-opens following the pandemic. This is in conjunction with Goal B of the Strategic Plan (Ensure safety/security for congregation & church building).

Goal C (ensure effective building maintenance) remains a difficult issue as the building ages and unplanned repairs are required more frequently. This concern will be the primary subject of the January and February 2020 meetings, as we update the Buildings and Grounds Committee's 5-year plan.

FINANCIAL MATTERS:

With the exclusion of Unplanned Repairs, Buildings and Grounds was able to meet the budget goals for 2020 thanks to conscientious effort by the committee membership and the church staff. Due to the pandemic, this was a year like no other.

Respectfully Submitted,
Bob Hall and Gary Richardson

CHILDREN'S & YOUTH MINISTRIES COMMITTEES – 2020

CHILDREN'S MINISTRIES COMMITTEE:

Committee Purpose:

The Children and Youth Ministry of PCTC provides a safe place for young people from every corner of our community to learn who Jesus is and who we are because of him.

Committee members who served in 2020: Ali Kozan (Elder), Jill Beauchamp (Elder), DiAnn Service, Kristin Malaska (1/2 year), Nancy Colliver (1/2 year), Serita Nelesen (1/2 year), Nancy Schulte (1/2 year), Angela Wiliford (Staff Representative), Chelsey Brown (Staff Representative), and Sarah Jane Bye (Staff Representative).

Children's Ministries provided 10:00 a.m. Sunday School for children, January through mid-March following the traditional service children's sermon. Pre-K through 2nd grade children went to Worship Center while the 3rd through 5th grade children used "Whirl" curriculum by Spark House Publishers. On the 2nd Sunday of the month, the children participated in collecting the Noisy Offering during worship for January and February.

Sunday School and Worship Center did not meet during the spring and summer months. We encouraged children to participate in worship with their families during these times.

From September through December, we offered 11:00 am to 11:30 am Sunday School through Zoom. We used "Whirl" curriculum.

Carol Choir continued to meet right after the 10:00 a.m. worship services in January through mid-March. Angela Wiliford, Children's Music Coordinator, directs this choir and sings with the children on Sunday mornings and again on Wednesday nights during CREW. Angela also leads music during the week of Vacation Bible School.

The Annual Ash Wednesday Communion Class for children Kindergarten through 5th grade was held on Wednesday, February 26, 2020. Chelsey Brown, with the assistance of Kathy Muench and Nancy Schulte led the class and 8 children attended this program, with some of their parents as well. This class continues to be a meaningful night for all involved.

The Lenten Spiritual Walk was held on Sunday, March 1, 2020. This took place during the Sunday School hour. We also added it to a Wednesday night CREW event on March 4, in order to include as many children as possible! Children traveled through various stations that required them to use their five senses

to experience Christ. A spiritual labyrinth was used for the children to follow and focus on the act of meditating and praying. The lights were dimmed and soft music was played to create a contemplative mood. As always, this event was well attended and enjoyed by everyone.

We were unable to hold Easter Sunday services this year, so the regular activities of that holiday did not occur.

In lieu of Vacation Bible School, a “Mission on the Move” was held on Monday, June 15 from 5 to 7 pm outside of the church. There were six stations that each family visited individually: Music, drama, mission, game, snack and prayer. We had about 25 children and their parents participate from the church and our community. We were blessed with the abundance of help coming from Jill Beauchamp, Ali Kozan, Cynthia Wellington, Sarah Bye, Chelsey Brown, Angela Wiliford, Carol Allen, the Middle School and High School Youth Group, as well as several other adult volunteers.

Blessing of the Backpacks occurred on September 13th.

September 13th (Celebration Sunday) this year we provided games for families to participate in.

CREW continued to meet as part of WNC on Wednesday nights in January to mid-March. Children Kindergarten through 5th grade came for Bible lessons, drama (led by Janice Nickel), fun, fellowship, and service. We are blessed with wonderful parent volunteers, Chelsey Brown, and Sarah Bye who make this program possible. Our weekly attendance for CREW averaged 4-12 kids. In September and October, CREW was offered via Zoom on Wednesday evenings, but was discontinued, due to lack of participation.

Beginning in June, deliveries of packages that included Story Bibles, VBS curriculum, Sunday School curriculum, crafts, snacks, and gifts were delivered to the families of our church that have pre-K through 5th grade students. This was continued through December, and the deliveries were warmly received.

In conclusion, through a dedicated committee, wonderful volunteers, and the leadership of our elders, Chelsey Brown, and Sarah Bye, we are blessed to report that the Holy Spirit is alive in the Children’s Ministries of The Presbyterian Church of Traverse City.

YOUTH MINISTRIES COMMITTEE:

Youth Committee and Adult Advisors:

Sarah Jane Bye (Staff Representative), Ali Kozan (Elder), Perry Vander Meulen, Brian Rea, Nancy Eitzen, Carrie Eitzen, and Beth Price, Tom Reehorst, Rachel Pomeroy, Rachel Poremba, Kathy Navin, and Doug Brinklow.

VISION STATEMENT:

- To help nurture Middle School and High School youth in a growing relationship with God by providing opportunities for personal relationship and witness with adults, Bible study, mission and fellowship opportunities.
- To nurture and strengthen the adult volunteers working together as a Youth Ministry Team (Youth Advisors).
- To develop and expand the youth group in terms of local mission/outreach and beyond, and build awareness of needs within our faith family and community through projects, events and programs.
- To continue to strengthen fundraising efforts for mission trips and camps/conferences with more youth and parent involvement.

OBJECTIVES FOR 2020:

- Maintain the growing CORE youth fellowship program that includes dinner, worship and message, music ministry, games, fellowship, small group discussions/bible study, encouragement of participation in traditional and neXus worship, and mission/outreach activities within our community, our state, our country, and beyond.
- Continue to explore ways to connect CORE to Wednesday Night Connection and Sunday morning worship.
- Continue to develop and strengthen the CORE music program.
- Continue the confirmation program and retreat, as well as develop the mentor program for confirmation class students.
- Grow and strengthen youth involvement in outreach and mission.

SERVICE & LEADERSHIP EVENTS:

- Spring Clean-Up at the church: youth helped clean the grounds with other church members.
- April 19th Youth Sunday: 3 youth created videos of their reflections.
- May 16th World Vision 6k Walk for Water: youth and their families participated in this event.
- May 29th youth helped plant Bible herbs in the designated youth church garden bed.
- September 27 Crop Walk: youth participated in this by doing a scavenger hunt type event.
- October 14th CORE participated in a non-perishable food drive for TC Central High School, in coordination with Family Mission Night.
- Christmas Outreach Mission Activity: provided financial assistance and shopped for a Traverse Heights family, wrapped their gifts, and had the social worker deliver them.

PROGRAMMING:

- Weekly Wednesday Night CORE Youth Fellowship—CORE is primarily geared towards middle school youth and begins with the Wednesday Night Connection dinner/fellowship and is followed by worship and small groups. This took place from January-March until COVID-19. Starting in March, CORE took place via Zoom each Wed night for fellowship, prayer, and spiritual growth.
- Connect_4 Youth Fellowship occurs on Sunday afternoons, after the church service, and is geared toward high school youth. This took place in-person from January-March, and then met from Sept-Oct in person either outdoors or socially distanced with masks, and finally virtually from Nov-Dec. This group meets for fellowship, prayer, and spiritual growth. They also focused on a modified 21-Day Racial Justice Challenge, along with the congregation, during the month of October.
- Spring Hill Retreat February 7-9th: 22 Middle School Youth attended, and it was a blast!
- A 12-week summer Bible Study on the book of Mark was led by Sarah for middle school youth via Zoom.
- After being postponed multiple times, the 2020 Confirmation class met in person and via Zoom during the fall. Pastor Myers and Margie Myers taught the class. COVID prevented them from doing any additional activities together. There were 4 youth confirmed on November 15, 2020.
- Graduate Recognition: Due to the church being closed for services, we were not able to do our traditional service. Advisors/staff delivered the book Inspired to graduates, along with some other goodies to recognize them. They each received a hand-made cross as well.
- Vacation Bible School: Unable to offer a traditional VBS due to COVID-19, some of the youth and advisors helped staff lead a 1-day rotation style VBS called “Mission on a Move”. The theme was also aligned with the Matthew 25 initiative. Families signed up for time slots to allow social distancing. Children rotated through music, drama (Bible story), science, recreation, snack, and prayer stations. They also left with materials to continue VBS learning at home.
- The summer trip to Montreat was canceled due to COVID-19, but we received material from Montreat to use for general programming during the fall with the youth.
- Annual Fall Retreat: canceled due to COVID-19.

RELATIONSHIP-BUILDING

- January 8th New Year's Party.
- January 17th Holiday Hills Tubing Event (20 attended).
- February 2nd Super Bowl Party at the church.
- May 27th Virtual End of the Year CORE Luau celebration (22 attended).
- August 19th Putt-Putt (26 attended).
- September 13th Celebration Sunday: youth participated/led a Tik-Tok dance, Morphology game.
- September 16th Welcome Back Virtual Party for CORE.
- September 20th Welcome Back Outdoor Party for Connect_4.
- Youth Game Nights.
- December 16 Zoom Christmas Party (31 attended).

FUNDRAISING

These events were held to promote connections between youth, adults, and the community, as well as to raise funds for Montreat/missions.

- January 24th LEGO Night Fundraiser.
- February 23rd Soup and Chili Cook Off.
- Christmas Wreath Sales, Poinsettia and Easter Flower sales.
- June 15th COVID-19 Pop Can Drive.
- Weekly "Drive Up/Drop Off" Pop Can Drives – proceeds provide financial support for mission opportunities and youth scholarships.

CHALLENGES

- Continued challenge of finding times and ways to accommodate and meet scheduling needs of very busy youth.
- Meet spiritual, social, and energy needs of multi-age levels between 6-12th grade.
- Providing meaningful faith-building and fun activities with less resources.
- Finding ways to engage youth and meet their needs during a pandemic, where we have had to meet virtually for the majority of the year, and also finding ways to meet safely and meet the needs/respect the comfort levels of both youth and advisors when allowed to meet in-person.

ACCOMPLISHMENTS

- May 2nd, we had our 1st planning retreat, which our committee hopes to continue annually.
- Separation of Junior High into CORE and Senior High into Connect_4. This worked well with COVID and allowed for different programming catered to the specific needs of certain age groups, while allowing the youth to grow in faith with others at similar maturity levels.
- Revised our Vulnerable Person Protection Policy, which needed to be updated. Also updated evacuation plans.
- Provided a new volunteer training (Oct 18th via Zoom) in order to discuss revised Vulnerable Person Protection Policy and train our volunteers properly for leadership.
- Created life-check forms in order to seek individual preferences on how youth would like to be greeted/comforted (touch vs verbal).

PLANS UNDERWAY

- A rotation of 3 different summer trips will be used for youth (Triennium, Montreat, and Mission). There may be additional mission trips available for junior high youth, since they are not eligible for Triennium and Montreat.
- To provide increasing opportunities for youth leadership. The new model of 4 small groups (each with a theme) will allow the youth to have a voice in their ministry.

IDEAS EXPLORED AND TO BE COMPLETED

- Mentors for confirmands.
- Explore and make decision about youth elder(s). A motion to add a youth elder to Session was well-received and Session approved. The following month it was decided to table this decision until there is further clarity about polity of term.

THANK YOU

The Youth Ministries Committee would like to thank the dedication and support of:

- Advisors and staff who have prepared graduation gifts, party favors, and other loving packages for our youth during this unusual year, and driven all around Traverse City to deliver them to our youth.
- Youth group leaders who nurture and encourage our youth. The time, commitment, planning, leading and loving youth weekly at CORE, retreats, mission and fellowship activities is immense.
- Kitchen volunteers who prepare dinner for youth and Wednesday Night Connection participants, as well as boxed lunches for our Connect_4 group on Sundays.
- Parents and families who support and encourage our youth ministry! Thank you to those who volunteered to cook meals, drive to youth activities, plan/chaperone events, coordinate fundraisers, and provided a positive, loving example to our youth.
- The congregation for their continued prayers and ongoing support of our youth ministries program, as well as their willingness to participate in numerous youth fundraisers each year.
- Our staff: Sarah Bye, Angela Wiliford, and Chelsey Brown for their excellent leadership, faith, time, commitment, and love for the youth of our church!

The Youth Ministries Committee looks forward to 2021 as CORE and Connect_4 continue to develop new opportunities for youth to grow in faith and to experience and learn about the love of Jesus.

Respectfully submitted,

Ali Kozan and Jill Beauchamp

CHRISTIAN NURTURE COMMITTEE – 2020

COMMITTEE MEMBERS: Rev. Bill Myers (Staff), Angela Wiliford (Staff), Margie Myers, Laura Jacobson, Lu Ellen Baty, Connie Coulter (Elder).

GOALS: To coordinate with Pastor Myers, Angela Wiliford, and Margie Myers on worship, music, and décor. To coordinate Wednesday Night Connection content and presenters to provide meaningful and valuable information to our congregation and community.

WEDNESDAY NIGHT CONNECTION

WNC continues to be well attended by people of all ages considering the impacts of COVID-19, but definitely down from prior years (having 40-50 adults attending). Between book studies, bible studies, and other presentations. Weekly presentations remain strong and well attended.

2020 Presentations Included:

- Nov 4, 11, 18 - Debby Irving's Waking Up White- And Finding Myself in the Story of Race
- Oct 14,21, 28 - 1-Day Racial Justice Challenge
- Oct 4 - Family Mission Night - returnables

- Sept 30 - Doreen Underwood and the Historic Botanical Garden
- Sept 23 - A Conversation with the Kandels - Sharon and Lyn Kandel - PCUSA Mission Co-Workers
- Sept 16 - Virtual 70's party
- March 4, 11 - Lenten Bible Study
- Feb 26 - ASH WEDNESDAY SERVICE
- Feb 19 - systemic racism
- Feb 12 - TC Police - phone scams and other scams
- Feb 5 - Becca Binder - Northwest Michigan Supportive Housing
- Jan 29 - Caring for God's Creation--A Faith-based Approach to Climate Action
- Jan 22 - Melissa Fournier - Michael's Place - Understanding Suicide and How to Help
- Jan 15 - Mary Gruman - Birchbark Counseling - The Adverse Childhood Experiences Study
- Jan 8 - Lifelong discipleship and caring relationships.

WORSHIP

This year has been anything but normal for our worship. We successfully converted to virtual services for the better part of the year using creativity to reach out to our congregation and beyond.

VERY IMPORTANT ACKNOWLEDGEMENTS

Matt and Angela Wiliford – IMMENSE SHOUT OUT and thanks!! They pioneered our path to the digital age for our worship and continue to volunteer to upkeep our digital presence. For anyone interested in giving them a break, please let me know. Incidentally, Matt will join me as a co-chair for this committee in 2021. Welcome Matt!

Bill and Margie Myers - Special thanks for helping to make our worship meaningful and enlightening in the midst of this chaos. They are our anchors!

Laura Jacobson, Lu Ellen Baty, and Sue Lee – Thank you for your creative ideas and coordination of WNC, great having you part of the team!! Sue Lee had personal commitments and will not be able to assist in 2021, thank you for contributing!

Connie Coulter - Lastly, I would also like to thank Connie Coulter who graduated as elder and chair of this committee at the end of 2020, thank you Connie!

Respectfully submitted,
Brian Brooks

neXus WORSHIP SUBCOMMITTEE - 2020

Anna vonWinckler, interim Associate Pastor, joined the neXus worship team, and brought with her a passion for social justice, incorporating it into many of her sermons. She learned the unique challenges and blessings of leading a participatory style of worship. When the COVID pandemic required us to shut down in-person services, the neXus team quickly decided to experiment with doing neXus via Zoom. The first Zoom service on April 19, 2020 was well attended and people were very happy to be able to worship together. Zoom breakout rooms lent themselves well to small group discussions. The neXus Band, thanks to the musical skills of our band leader, Doug Hansen, and the technical skills of Joe Schnaidt, we were able to record songs remotely to be played during worship. The time of the neXus Zoom was shifted to 9:00 am and attendance has been steady. Lay leaders and readers continue to lend their support through readings, scripture, dramas, special music and discussion.

The first Sunday of each month continues to be a Single Service Sunday, with neXus and Traditional worship services combined.

On the fifth Sunday of May, August and November, we continued our Sundays of Service (SOS). In May, people were encouraged to do an act of service and send a picture or video of their service to the committee. An Acts of Service video was produced and is posted on the church's YouTube site. A food drive was held to refill the food pantry for the STEP program for students with housing insecurity. People were also encouraged to support the World Vision Global 6K for Water. In August, we returned to Peace Ranch and helped put wood preservative on benches and a building at the ranch. It was great to hear from Jackie Kaschel about new programs and services they are offering. November's Sunday of Service supported the Mission committee's Buy One, Share One meal program.

The twelfth annual Hungry for Hope Worship service was held via Zoom on November 19, 2020. In support of our Matthew 25 initiative, Alline Beutler from Justice for our Neighbor's (JFON) spoke to us about their services and a special offering/donation drive was held to benefit JFON. The neXus band was featured as well as artwork by immigrants. The service was recorded and can be viewed on the church's YouTube site.

We are grateful for Zoom technology and the opportunity it provides for us to gather safely and continue to worship in meaningful ways. We look forward to the time we can gather, sing and worship in the same space, with coffee, snacks and hugs!

Respectfully Submitted,
Kris Wendland
neXus Worship Subcommittee member

LIBRARY SUBCOMMITTEE - 2020

As with everything else in 2020, the church library has been "different" to say the least. We've worked to keep things up and make our offerings available as much as possible.

Once past the spring lockdown we arranged with direction from the Safety Committee to move the collection box for returns and donations to the counter in the Narthex so that it is available whenever the church is open and with little entry into the church nor personal contact. We also arranged to have the library open on Thursdays though understandably not very many of you have come in to check things out. Presumably that will change when once again we all feel safe and free to move about more readily.

By the time we have that freedom the committee will have updated our inventory and produced new lists of items by author, subject and title to replace the out of date lists available now. In the mean-time if you wish to know if we have a certain item please contact Carol Minor at (231) 313-9696 or carolminor@charter.net.

If you have a title you checked out prior to all of this, it is certainly understandable that you did not return it within the prescribed 3-week loan. Please do locate those items at your home and lay them aside to return as soon as it is safe to do so.

Respectfully submitted,
Jan Brege, Marilyn Horning, Gail Lanphear, and Carol Minor

COMMUNICATION COMMITTEE – 2020

Committee Members: Rick Cooper (Elder), Beth Carson, Wayne Swallow (Elder) and Nancy Mercier (staff).

Summary:

The Communication Committee formed in January 2019, completed revision, and launch of the church's website in March 2020. Matt Wiliford extended his service to the committee for a couple months to assist the committee to complete and launch the website. The committee also completed its goal to modify Session committees' agenda/minute template to include communication components. We also met with other committees to see how the communication committee can assist other committees with meeting their communication goals.

As COVID-19 started to spread in our region, Session asked the committee to develop a policy for conducting electronic meetings. The policy was approved by email poll on March 21st. The committee also provided Zoom guidance for PCTC members. The committee developed a social media policy and drafted a communications plan. The social media policy was approved by Session at its December meeting. The committee purchased a replacement computer moving the senior pastors' old computer to the fellowship hall. Finally, the committee also assisted the Evangelism and Membership committee to post a "Servant Ministry" survey on the website.

Our goals and strategies from the Whole Church Strategic Plan:

Committee Vision Statement

To provide support to church staff, session committees, and ministries to develop, implement, and maintain a dynamic communication system, both internal and external, that supports the overall church mission and the strategic plan.

Our strategies:

Recognizing that communication is the means to reaching goals, the Communication Team has identified the following internal and external communication goals, and worked with the strategic planning committee, church staff and other church committees developing plans to meet these goals.

Internal Communication Goals:

- To help people feel welcome, knowledgeable about, and included in, the life of the congregation.
- To make our congregation's mission and vision highly visible and support the implementation of the church's new Strategic Plan.
- To help develop a stronger commitment to year-round stewardship.
- To assist in nurturing spiritual growth for the congregation.
- To strengthen internal communication among and within committees and ministries.
- To review and monitor existing communication methods and procedures.

External Communication Goals:

- To build our presence in, and develop partnerships with, the larger community.
- To develop a strong image in the larger community that reflects our mission and values.
- To attract visitors and new members to our church with a focus to attract diverse new members.

Respectfully submitted,

Rick Cooper – Elder

Wayne Swallow - Elder

CONGREGATIONAL ENGAGEMENT COMMITTEE - 2020

Members: June Fitton, Eileen Mikulski, Dave Ferris, Tad Minor, Connie Kerns Deacon Representative, Tom Auer and Irma Tooley (Sep – Dec) Elder Co-Moderators.

Committee purpose: To nurture and enable every member and friend of our congregation toward an opportunity in Christian Service that aligns with their calling and gifts.

Committee vision statement: Our congregation is led by outstanding Elders and Deacons that strive to lead in Christ's image. Every person attending our church witnesses the joy of Christian Service and seeks out a place to serve that leads them to a deeper faith and a commitment to Christian Discipleship. Visitors to our church find the joy of engagement contagious and seek out how they too can serve the Lord in this place.

Committee responsibilities:

- To identify and nurture active members of the congregation in good standing that feel called to leadership and are willing to share their gifts to serve in ordained positions of Elder and Deacon.
- To identify and nurture all members and friends of our congregation to engage in Christian Service in an area of their interest within our church family and community.
- Work closely with the Evangelism & Membership Committee to personally get to know all of our members and friends so the church can provide opportunities for them to find engagement in their church home.
- Work with the Session, Deacons and Committees of Session to identify opportunities for individuals and families to serve in the church, and from our process, identify and nurture potential candidates for these positions.
- Maintain records of contacts, skill sets and progress of members and their interests toward a calling to service either now or sometime in the future.

Summary of 2020 Activities: The committee began its work in January with reviewing the goals with the new members. We reviewed the "last attended list", session committee needs, and discussed our focus for the next six months. As the winter progressed we suggested names we thought would be effective Elders and Deacons. From March on our meetings were via Zoom due to the COVID virus. We continued to follow up on prospects and evaluated their abilities. August through Oct we worked diligently, calling the choices, finalizing the list of Elders and Deacons to be brought to the congregational meeting. The following were elected to serve for the class of 2023

Elder class of 2023

Bruce Byl
Kathleen Guy
Craig Maison
Tad Minor
Barbara Morrison
Susan Parker

Deacon class of 2023

Cindy Bush
Betsy Calcutt
Nancy Eitzen
Gayle Emory
Josie Powell
Elizabeth Sonnabend

Our committee gives thanks for all of those that serve in our church in both formal and informal roles; commitment to serve makes our congregation more faithful to "Loving as Christ Loves".

Respectfully Submitted;

Irma Tooley and Tom Auer: 2020 Co-Moderators

The list of elected Elders and Deacons are as follows:

ELDERS

CLASS OF 2021

Tom Auer
* Cynthia Glines
Bob Hall
Gary Richardson
Cynthia Wellington
* Matt Wiliford

CLASS OF 2022

Jill Beauchamp
Brian Brooks
Charles Lefler
Steve McLain
Paul Shirilla
Wayne Swallow

CLASS OF 2023

** Bruce Byl
Kathleen Guy
Craig Maison
Tad Minor
Barbara Morrison
Susan Parker

* Trustee

** Pending Election

DEACONS

CLASS OF 2021

Jean Brooks
Julie Comfort
Karen Conaway
Becky Gagnon
Connie Kerns
Ethan Miller

CLASS OF 2022

Steven Bye
Joan Cooper
Maxine Ferris
Fran Kamps
Gail Lanphear
Karen Luther

CLASS OF 2023

Cindy Bush
Betsy Calcutt
Nancy Eitzen
Gayle Emery
Josie Powell
Elizabeth Sonnabend

FINANCE AND GENEROSITY COMMITTEE – 2020

Committee Members: Cynthia Glines (Co-chair), Matt Wiliford, Bob Nelesen, Karen Luther, Bruce Byl, and Jean Gibbons

Ex-officio Members: Bill Myers (Staff), Pat Burden (Treasurer), Nancy Mercier (Staff), Rex Rudolph (Padgett Business Solutions)

Summary: The Committee met monthly. At the monthly meetings we monitored the receipts and expenses of the church with a goal of a balanced budget at the end of the year without relying on the Operating Budget Contingency Fund. We planned and implemented the Fall Generosity Campaign and kept the congregation informed about the uses of their giving to further the work of the church. We evaluated the budget for 2020 in light of the dollars pledged and projected receipts. This is an ongoing effort throughout the year. We applied for and received a Paycheck Protection Plan (PPP) loan. 2020 has been a financially challenging year due to COVID-19 restrictions on in-person worship and in-person use of our facilities. Some new missions, while rewarding, have also required increased financial resources. The PPP loan is helping us remain financially stable.

Responsibilities:

- Facilitate the preparation of the budget and present it to the congregation.
The budget requests for 2021 have been submitted and will be presented to the Session at the January 2021 meeting with recommendations based on anticipated revenue based on pledges received and historical data. The current budget requests stand at \$740,367.15
- Monitor receipts and expenses according to the budget and keep the Session informed regarding the church's financial status
At each Finance and Generosity Committee meeting the monthly and year to date receipts and expenses were reviewed and compared to previous years. That information and comments were taken to the monthly Session Meeting for receipt by Session.
- Manage the fiscal operations of the church to ensure the protection of its assets and information as well as the privacy of its donors while maintaining transparency to the Session and the congregation
With the help of our treasurer, Pat Burden, and accountant, Rex Rudolph, we applied for, were approved and received a PPP (Paycheck Protection Program) loan for \$74,917.20. This is a very low interest loan which is forgiven if used for salaries and utilities. As the year ends we are in the process of applying for forgiveness of the entire amount of the loan. With respect to the Financial Statements the proceeds from the PPP loan will not appear as income until the loan is forgiven. They do appear on the Balance Sheet.
- Keep donors informed of the status of their pledges and donations
Periodic statements were emailed to those with email addresses on file. Printed copies were supplied to those without email addresses. The final statements for 2020 will be provided in January of 2021.
- Plan and execute a fall generosity pledge campaign
The Fall Generosity Campaign for 2021 theme was "I was hungry and you gave me food". This theme was chosen to tie into the Matthew 25 Church project. The campaign was 4 weeks long, from October 18 until November 15, Commitment Sunday. Congregation members presented Minutes for Generosity announcements to communicate to the congregation the important uses of their financial gifts Campaign pledges total \$450,517 from 139 "giving units" as of December 31, 2020. The Committee will continue to encourage members and regular visitors to make a pledge for 2021. We will receive updated numbers in January and provide an estimate to Session of the financial resources available for the 2021 budget.
- Coordinate the Planned Giving Program
Bruce Byl, new class of 2024 elder, has a special interest in Planned Giving and will promote this program.
- Communicate how resources and money translate into ministries to deliver the Church's mission and vision

Minute for Generosity announcements, articles in the bulletin insert, emails and newsletters as well as updates to the congregation from the Mission Committee informed the congregation of the results of their giving.

Respectfully Submitted,
Cynthia Glines and Matt Wiliford, Co-Chairs

MEMBERSHIP & EVANGELISM COMMITTEE – 2020

Committee Members: Robin Brister, Betsy Calcutt, Pam Davis, June Fitton, Laura Jacobson, Florence Morrison, Linda Rea, Charlie Lefler (Elder), Cheryl Wheeler (Elder and Chair), and pastoral staff Pastor Anna von Winckler. This was a very different year due to the COVID-19 pandemic, and many of this committee's activities and goals were altered or put on hold. Following are the events and activities we were able to accomplish. Where there is a connection to one of our committee's 2020 goals, those goals are highlighted.

- Welcome Center: Our committee arranged for a new Welcome Center sign to be made and affixed on the outside of the window near the main entrance. We also had the Welcome Center desk and Welcome Center sign above it repositioned on an angle for better visibility and access.
- Before the safety restrictions, our committee ensured that the Welcome Center in the narthex was staffed before and after each service every Sunday, and a packet was available for visitors to take home with information about the church. Committee members provided cookies for the visitor packets and also set up lemonade at the coffee center. After safety restrictions were implemented, a member of the Safety Committee and/or a member of our committee recorded the names of those who attended church on Sunday.
- Working toward our **goal of becoming more invitational as a church for new members and the community**, we revised the guest survey included in the visitor packet to add the option to receive emails from the church. We also worked with Lynette to get new member email addresses added to the general distribution list.
- After Church Fellowship: Since congregating in the narthex after church was prohibited for safety reasons, after church fellowship moved outside when weather permitted to provide a safe environment for members to greet each other and get to know one another. On those Sundays, Carol Allen set up a coffee/tea station and served members outside.
- Dixieland Devotionals: The format was changed this year to a live-streamed event called Jazz, Jokes & Jesus held on three Wednesday nights. We advertised the three-week concert series held in July and August. Funds raised were distributed among Food Rescue, Salvation Army, Love Thy Neighbor, and Good Will Street Outreach.
- Celebration Sunday: Our committee hosted this event on September 13 working with Carol Allen to provide a free box lunch after services that day. For our **goal to bridge the generational gap**, we worked with the Children & Youth Ministries Committee to plan intergenerational games and set up tables and tents.
- Face Masks: Face masks imprinted with our church logo were ordered for distribution to members as one way to help meet our **goal of improving our ability to serve/care for our congregation and one another**. They were made available at the Welcome Center, handed out at Celebration Sunday, and included in Carol's Care Packages.
- Harvest Sunday: Another effort toward our **goal of improving our ability to serve/care for our congregation and one another** included hosting Harvest Sunday on November 22. We asked the congregation to share the bounty of the season by donating seasonal produce and store-bought breads. Since there was no in-person

church service that day, we asked to have food dropped off in front of the church between 11:00 and 2:00, when members of our committee were present to receive the donations and store for pick up by Food Rescue.

- Care Messages: Other efforts toward our **goal of improving our ability to serve/care for our congregation and one another** included sending individual notes to a number of members as well as a letter to all members to connect with others and create a sense of community and belonging during times of social distancing.
- New Member Gathering: For our **goal to build on our current welcoming effort to ensure that hospitality goes beyond the initial welcome and moves toward engagement**, we held a new member gathering on October 11 at the Silver Lake Recreation Area for all who joined the church in the past two years. The event was well attended and responses from new members indicated it was a success. Many commented on the ability to get acquainted with each other. Special thanks to Carol Allen for the delicious box lunches and to Linda Rea for organizing the event.
- Sponsors: The committee works to connect our new members with sponsors who help them get connected with the congregation. We continue to receive positive feedback about our sponsorship efforts for new members.
- Committee Listing: We developed a list of all church committees and contact information. These were distributed at Celebration Sunday and will also be included in the visitor packets available at the Welcome Center.
- Servant Gifts Survey: We worked toward our **goal to ensure that hospitality goes beyond the initial welcome and moves toward engagement** by developing a Servant Gifts Survey to help members get an idea of the range of programs and options for being a part of our many services.

Our committee is very grateful for all the help we've received from Lynette Groesser, Nancy Mercier, and Carol Allen. We are blessed to have received guidance from Pastor Myers and Pastor von Winckler.

Respectfully submitted,
Cheryl Wheeler, Elder and Chair

Membership active and in good standing as of 01/01/2020	691
Additions:	
Letter of Transfer	1
Confession/Reaffirmation of Faith	4
Restored	<u>3</u>
Total Additions	8
Losses:	
Letter of Transfer	0
Active to Inactive Roll	0
Deleted from Active Roll	4
Death	<u>17</u>
Total Losses	21
Membership active and in good standing as of 12/31/2020	678

MISSION COMMITTEE ANNUAL REPORT – 2020

Members: Cynthia Wellington (Co-chair), Steve McLain (Co-chair), Rev. Anna von Winckler (staff rep), John Waechter, Janice Nickel, Paul Diller, Susan Ward, Barb Shimnoski, Gail Lanphear, Bev Cuthbert (partial year), Elliot Morrison (partial year).

Our Definition of Mission: To live out Christ's commands through acts of compassion and building relationships towards creation and humanity through outreach to those outside of our own congregation locally, regionally, and globally.

“Then the King will say to those at his right hand, ‘Come O blessed of my Father, inherit the kingdom prepared for you from the foundation of the world; For I was hungry and you gave me food, I was thirsty and you gave me drink, I was a stranger and you welcomed me, I was naked and you clothed me, I was sick and you visited me, I was in prison and you came to me. Then the righteous will answer him. ‘Lord, when did we see thee hungry and feed thee, or thirsty and give thee drink? And when did we see thee a stranger and welcome thee, or naked and clothe thee? And when did we see thee sick or in prison and visit thee?’ And the King will answer them, ‘Truly, I say to you, as you did it to one of the last of these my brethren, you did it to me’.” Matthew 25:34-40.

This year we acted on our commitment of becoming a Matthew 25 Church by intentionally focusing on the three pillars put out by PCUSA, even under pandemic orders and challenges.

- 1) To build congregational vitality,
- 2) To address the eradication of systemic poverty, and
- 3) To move towards dismantling structural racism.

Highlights of the Year:

Intentional Engagement Opportunities to the Congregation on Poverty and Racism:

Matthew 25 PCUSA 21-day challenge with weekly discussion groups.

Book study “Waking Up White”.

PCUSA Matt 25 course offering: Underpinnings of Systemic Poverty (Zoom class).

PCUSA Matt 25 course offering: Awakening to Structural Racism (Zoom class).

Vacation Bible School – creation of curriculum to focus on Matthew 25 for children.

Committee Retreat: September 19 (8:30-2:30) facilitated at the church by Lucy Waechter Webb, with all social distancing and COVID-19 protocols. Two members opted to Zoom into the meeting. Focus was on the three pillars of becoming a Matthew 25 church.

Local Grant Recipients for 2020:

The Missions Committee's Request for Proposal Grant Recipients in February were: Women's Resource Center, Safe Harbor, Habitat for Humanity TC, and PEACE Ranch. Each received \$4,500 from our budgeted Missions funds.

Jazz, Jokes, and Jesus (formerly Dixieland Devotionals): New format due to COVID-19. Donations of \$10,403 were received and given to: Food Rescue, Salvation Army, Love Thy Neighbor, and Good Will Street Outreach at \$2600.75 each.

World Vision 6K Walk for Water went virtual in May which raised \$3100 by our congregation, along with Crop Walk in October which raised \$3690 by our members.

Hungry for Hope in November: Received \$4,780 in donations that went to Justice for our Neighbors, TC

Annual Noisy Offerings: \$1037.50 + \$500 from Missions committee budget

World Missions Market: (November) ACT Uganda, Red Dirt Road, Bill O. Smith Author, and World Vision had tables set up in the Fellowship Hall. Social distancing and masks required. All were appreciative of our efforts and did better than expected.

NEW MISSION INITIATIVES emerged in 2020 prompted by COVID-19:

Carol's Care Packages—once-a-week boxed meals provided to members and essential workers.

Buy One – Share One—Program to partner with locally owned restaurants that are struggling (Hofbrau House, The Cottage, Randy's Diner, J&S Hamburg, S. Airport) by buying meals for ourselves and purchasing a gift card for a meal for a person in need. The gift card then is sent to local partners for distribution (Salvation Army, Safe Harbor, Goodwill Inn).

Adult Mission Trip – Although the in-person mission trip was cancelled, we were still able to send budgeted funds to HiawathaLand Habitat for \$1500 and \$500 was donated to Noisy Offering since the decrease of “in person” services was down this year.

Financial Overview:

Actual 2020 Mission budget was reduced in January 2020 to \$39,400 from the proposed/requested budget of \$43,400.

Proposed 2021 Mission budget: \$43,400

During this ever-changing year, the Mission Committee remained focused on our Committee's Vision Statement; “That lives are transformed as the congregation of PCTC is fully aware and actively engaged in mission, serving as the hands and feet of Jesus Christ.”

Respectfully submitted,

Cynthia Wellington and Steve McLain

The following was added after publication of the Annual Report and meeting on 1/24/2021

Addendum to Highlights of Mission in the Annual Report:

The Mission Committee matched funds from contributions, from our congregation, to provide 3 computers to help the Daughters' of the King Orphanage to participate in their online classes.

PERSONNEL COMMITTEE – 2020

The Personnel Committee addressed the following issues and took the following actions during the 2020 calendar year:

- Recommended and presented Terms of Call for Rev. William Myers at the January, 2020 congregational meeting.
- Provided support to the pastoral and non-ordained staff of the church. Met individually with several staff members, unfortunately other meetings with staff members had to be cancelled due to COVID restrictions.
- Provided Pastors with appreciation gestures.
- Oversight of new office software (Shelby) installation.
- Monitored COVID restrictions and necessary adjustment of staff work environment.
- Oversight of mentoring program for Children and Youth Assistant.
- Monitored changes made by Board of Pensions in Pension and Medical required contributions for Pastors

and corresponding impact on non-ordained pension contribution.

- Reviewed and monitored changes in Kitchen Supervisor position/hours given changes in work schedule due to COVID.
- Received notice of resignation by church organist Margaret Hollyday.
- Planned farewell for Margaret Hollyday including communications to Session and Congregation.
- Began recruitment for new church organist in collaboration with Director of Music.
- Received Blue Cross renewal proposal for health insurance program for non-ordained staff.
- Budget planning for 2021 commenced with changes in Board of Pensions contributions, pension plan, Blue Cross, increase hours for Kitchen Supervisor, etc. reviewed and incorporated into budget recommendation to be provided to Session.
- Received notice of resignation of Interim Pastor Anna Von Winkler.
- Planned farewell for Anna including communication to Session and Congregation.
- Received notice of interest for a part-time contract arrangement from a local ordained Presbyterian minister. The Committee and Senior Pastor have taken the proposed opportunity under advisement.
- Provided support to Associate Pastor Nomination Committee as requested and needed. It has been a challenging year; unlike any other. The church staff have done an outstanding job maintaining the church activities under the circumstances. It has been a pleasure to work with all of our staff, members and volunteers as we work together in our ministry of faith.

No one is sure what “normal” will look like in 2021. We pray for health, healing and joy in the new year.

Respectfully submitted,
Paul M. Shirilla

2021 Budget Summary

Expenses

Committee 2021 Budget Expense	\$722,066
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Projected Receipts

Pledges	\$580,000
Non-Pledge	
Giving	\$110,000
Loose Offerings	\$10,066
Transfer from Undesignated	
Funds	\$5,000
MacMillan Fund Proceeds	\$6,000
Facility Income	\$10,000
Miscellaneous Income	\$1,000
	\$722,066

Net	\$0
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Percent	0.00%
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The Presbyterian Church 2021 Budget Plan
Updated 1/15/2020

Account	2020 Budget	2020 Year End	2021 Budget
INCOME			
0014110 · Weekly Envelope Offerings			
0014111 · Pledge Giving	589,831.00	506,838.05	580,000.00
0014112 · Non-Pledge Giving	77,263.17	108,756.64	110,000.00
0014110 · Weekly Envelope Offerings - Other		0.00	
Total 0014110 · Weekly Envelope Offerings	667,094.17	615,594.69	
0014120 · Loose Offerings			
Designated Giving			
1416402 · 701 Westminster Fund			
1416411 · B&G Capital Campaign		21,953.50	
1416401 · Designated Gifts/Bequests	6,300.00	1,000.00	
1416403 · Designated Memorials		700.00	
1416406 · Music Escrow			
1416404 · Pastor' Benevolence		12,305.00	
1416408 · Prayer Garden		3,144.00	
1416409 · Presbyterian Women		781.00	
1416410 · Special Mission Projects		14,707.40	
1416412 · Transfer to Designated Funds		-54,590.90	
Total Designated Giving	6,300.00	0.00	
Undesignated Giving			
0014165 · Undesignated Gifts/Bequests		1,700.00	
0014168 · Undesignated Memorials	2,000.00	3,421.00	5,000.00
0014169 · Transfer to Undesignated Funds		-5,121.00	
Total Undesignated Giving	2,000.00	0.00	
Endowment Fund Receipts			
0014183 · Thrivent Financial		217.00	
0014181 · MacMillan Fund	6,000.00	5,351.92	6,000.00
0014182 · Presbyterian Foundation		61.43	
Total Endowment Fund Receipts	6,000.00	5,630.35	
Facility Income			
0155806 · Custodial Fees Pain-In		165.00	
0155807 · Kitchen Fees Paid-In		200.00	
0155716 · Organist Fees Paid-In		200.00	
0014140 · Rent Income	7,000.00	5,859.00	10,000.00
Total Facility Income	7,000.00	6,424.00	

Account		2020 Budget	2020 Year End	2021 Budget
Miscellaneous Income				
	0655106 · Adult Min & Worship Other Support		1,000.00	
	0255111 · B&G Other Support		500.00	
	0455105 · Children & Youth Other Support		2,913.39	
	0605106 · Deacons Other Support		26.95	
	0355171 · Donut Fellowship Income		85.31	
	0355111 · Evangelism Other Support		5.00	
	0705300 · Interest	3,500.00	3,638.31	1,000.00
	0305106 · Office Other Support		122.00	
	0755050 · Finance Other Support / Misc. Support	3,000.00	1,000.00	
Total Miscellaneous Income		6,500.00	9,290.96	
Special Miscellaneous Offerings				
Children/Youth Special Offering				
	0505111 · Youth Charity Offerings			
	0505112 · Trip Payments/Scholarships		2,270.00	
	0505110 · Fundraising		5,073.37	
Total Children/Youth Special Offering			7,343.37	
	0625121 · Church Women United Income		230.11	
	0605111 · Funerals Income		100.07	
	0605311 · Lenten Breakfast Income		1,028.95	
	0605321 · Madrigal Dinner Income		1,530.00	
	0625141 · Meals & Fellowship Income			
	01055.1 · Mission Trip Income			
	0605331 · Scottish Luncheon Income		1,080.00	
	0625131 · Voyagers Income		53.00	
	0625111 · Wednesday Night Connect Income		2,056.25	
Total Special Miscellaneous Offerings			13,421.75	
Special Mission Offerings				
	14135.2 · Christmas Joy Offering		3,640.00	
	14135.8 · Crop/Heifer		665.00	
	14135.6 · Dixieland		10,403.00	
	14135.5 · Hungry for Hope		4,680.01	
	14135.7 · Noisy Offering		1,037.26	
	14135.3 · One Great Hour of Sharing		1,645.00	
	14135.1 · Thanksgiving Offering		1,700.00	
Total Special Mission Offerings			23,770.27	
Total Income			676,079.02	
Designated Funds				
	0655105 · Adult Ministries & Worship		730.00	
	0255110 · Building & Grounds		16,838.39	
	0455104 · Children & Youth Ministries			
	0800110 · Communications			
	0605105 · Deacons		1,800.00	
	0156000 · Personnel		2,053.29	
	0105505 · Pastors' Benevolence - Transfer		6,932.84	
	0255461 · Prayer & Thistle Garden - Trans		2,882.56	

Account		2020 Budget	2020 Year End	2021 Budget
	14135.9 · Presbyterian Women - Transfer		1,554.00	
	1413510 · Special Mission Project - Transfer		16,171.08	
	1413511 · Special Offerings - Transfer		-1,700.00	
Total Designated Funds			47,262.16	
TOTAL INCOME			723,341.18	
Gross Profit		706,394.17	723,341.18	722,066.09
EXPENSE				
MISSIONS				
BUDGETED MISSIONS				
NATIONAL MISSIONS				
	0105110 · General Assembly	4,000.00	4,000.00	4,000.00
	0105120 · Theological Education		200.00	
Total NATIONAL MISSIONS		4,000.00	4,200.00	4,000.00
SYNOD MISSION				
	0105210 · Synod of The Covenant	1,200.00	1,200.00	1,200.00
Total SYNOD MISSION		1,200.00	1,200.00	1,200.00
PRESBYTERY				
	0105310 · Presbytery of Mackinac	5,000.00	5,000.00	5,000.00
	0105320 · Presbytery Point	400.00	400.00	800.00
Total PRESBYTERY		5,400.00	5,400.00	5,800.00
LOCAL MISSIONS				
	0105555 · Agape Community Transformation			
	0105560 · Emerging Missions	1,700.00	1,700.00	
	0105590 · Family Partnership			
	0105545 · Freedom Builders			
	0105516 · Goodwill Street Outreach			
	0105520 · Habitat for Humanity	4,500.00	4,500.00	4,500.00
	0105575 · Jubilee House			
	0105565 · Justice for Our Neighbors			
	0105591 · Laundry Project			
	01055.2 · Mission Trip	2,000.00	2,000.00	2,800.00
	0105510 · Peace Ranch	4,500.00	4,500.00	4,500.00
	0105596 · Remain in Touch			
	0105580 · Safe Harbor	4,500.00	4,500.00	4,500.00
	0105530 · Salvation Army			
	0105535 · Women's Resources	4,500.00	4,500.00	4,500.00
Total LOCAL MISSIONS		21,700.00	21,700.00	20,800.00
0105600 · GLOBAL MISSIONS				
	0105140 · Callison Replacement	1,200.00	1,200.00	1,200.00
	0105130 · Lynn & Sharon Kandel	1,200.00	1,200.00	1,200.00
	0105587 · ACT Uganda	1,000.00	1,000.00	1,000.00
	0105621 · Daughters of the King Orphanage	2,000.00	1,500.00	2,000.00

Account			2020 Budget	2020 Year End	2021 Budget
		0105622 · So. Sudan Edu/Peace Project	500.00	500.00	1,000.00
		0105620 · Wycliff Bible Trans	1,200.00	1,200.00	1,200.00
		Total 0105600 · GLOBAL MISSIONS	7,100.00	6,600.00	7,600.00
		Total BUDGETED MISSIONS	39,400.00	39,100.00	39,400.00
		UNBUDGETED MISSIONS			
		SPECIAL OFFERINGS EXPENDITURE			
		0105715 · Christmas Joy		3,640.00	
		0105733 · Crop/Heifer		665.00	
		0105731 · Dixieland		10,403.00	
		0105732 · Food Pantry		1,037.26	
		0105721 · Hungry for Hope		4,680.01	
		0105710 · One Great Hour of Sharing		1,645.00	
		0105506 · Pastors' Benevolence Fund		6,932.84	
		0105730 · Presbyterian Women		1,554.00	
		0105734 · Special Missions Projects		16,171.08	
		Total SPECIAL OFFERINGS EXPENDITURE		46,728.19	
		Total UNBUDGETED MISSIONS		46,728.19	
		Total MISSIONS	39,400.00	85,828.19	
		PERSONNEL			
		SR PASTOR			
		0155101 · Sr Pastor Salary/ Housing	83,176.00	83,176.00	85,823.14
		0155102 · Sr Pastor Pen/Major Medical	30,775.12	30,775.07	31,754.52
		0155103 · Sr Pastor Continuing Ed	2,000.00	3,219.06	2,000.00
		0155104 · Sr Pastor Business Expenses	4,370.00	3,030.60	3575.06
		0155105 · Sr Pastor Other Expenses	1,005.00	1,552.56	1534.56
		0155106 · Sr Pastor Medical/Dental	4,000.00	2,960.14	3,000.00
		Total SR PASTOR	125,326.12	124,713.43	127,687.28
		ASSOC PASTOR CONG CARE			
		0155301 · Assoc Pastor CC Salary/Housing			
		0155302 · Assoc Pastor CC Pension/Medical			
		0155303 · Assoc Pastor CC Continuing Ed			
		0155304 · Assoc Pastor CC Business Exp			
		0155305 · Assoc Pastor CC Other Expenses			
		0155306 · Assoc Pastor CC Medical/Dental			
		Total ASSOC PASTOR CONG CARE			40,000.00
		INTERIM PASTOR-2020/CONTRACT PERSONNEL-2021			
		0155401 · Interim Pastor Salary/Housing	45,833.33	54,020.77	
		0155402 · Interim Pastor Pension/Medical	16,958.33	20,349.96	
		0155403 · Interim Pastor Con Ed	500.00	234.56	
		0155404 · Interim Pastor Business Expenses	2,000.00	1,026.57	
		0155405 · Interim Pastor Other Expenses			
		0155406 · Interim Pastor Medical/Dental		357.12	
		Total INTERIM-2020/CONTRACT PERSONNEL-2021	65,291.66	75,988.98	18,200.00

Account		2020 Budget	2020 Year End	2021 Budget
DIR OF CHILDREN/YOUTH MINISTRY				
	0155451 · Dir of C/Y Min Salary	24,102.00	25,911.70	24,583.00
	0155453 · Dir of C/Y Con Ed	1,000.00	106.66	1,000.00
	0155454 · Dir of C/Y Min Business Exp	800.00	275.00	800.00
Total DIR OF CHILDREN/YOUTH MINISTRY		25,902.00	26,293.36	26,383.00
OFFICE MANAGER				
	0155551 · OM Salary	41,942.90	43,499.75	42,764.80
	0155552 · Office Manager Medical	12,085.86	11,683.41	12,206.72
	0155553 · OM Continuing Ed	1,000.00		1,000.00
	0155554 · OM Business Expenses	500.00	210.00	500.00
	0155555 · Office Manager Pension/AD&D	5,033.15	5,033.16	4,917.96
	0155556 · Office Manager HSA Contribution	1,500.00	1,500.00	1,500.00
Total OFFICE MANAGER		62,061.91	61,926.32	62,889.48
SECRETARY				
	0155601 · Secretary Salary	30,651.26	31,351.28	31,574.40
	0155602 · Secretary's Medical	5,654.17	5,449.54	5,597.63
	0155603 · Secretary's Pension/AD&D	3,678.15	3,678.12	3,631.06
	0155604 · Secretary's HSA	1,500.00	1,500.00	1,500.00
Total SECRETARY		41,483.58	41,978.94	42,303.09
CHILDREN & YOUTH MINISTRY ASST				
	0155651 · Children & Youth Asst Salary	18,746.00	16,608.19	19,125.00
Total CHILDREN & YOUTH MINISTRY ASST		18,746.00	16,608.19	19,125.00
DIRECTOR OF MUSIC				
	0155701 · Dir of Music Salary	27,594.01	28,613.91	28,142.40
Total DIRECTOR OF MUSIC		27,594.01	28,613.91	28,142.40
MUSIC SUPPORT STAFF				
	0155735 · NeXus Band Leader	14,051.78	12,747.30	14,328.10
	0155715 · Organist	17,309.69	16,968.28	12,680.00
	0155720 · Sub Organist/Musicians	1,300.00	1,000.00	500.00
Total MUSIC SUPPORT STAFF		32,661.47	30,715.58	27,508.10
NURSERY STAFF				
	0155751 · Nursery Staff Salaries	4,720.35	389.24	4,814.76
Total NURSERY STAFF		4,720.35	389.24	4,814.76
CUSTODIAL STAFF				
	0155801 · Custodian Salary	33,834.57	33,396.91	34,528.00
	015xxxx · Custodian Pension/AD&D	4,060.15	4,060.20	0.00
	0155803 · Supplemental Custodial	1,000.00	52.50	1,000.00
Total CUSTODIAL		38,894.72	37,509.61	35,528.00
KITCHEN STAFF				
	0155804 · Kitchen Supervisor Salary	16,041.13	21,325.98	27,924.00
	015xxxx · KS Medical			6,104.64
	015xxxx · KS Pension/AD&D			3,211.26
	015xxxx · KS HAS Contribution			1,500.00
	0155805 · PIC	500.00		500.00
Total KITCHEN		16,541.13	21,325.98	39,239.90

Account		2020 Budget	2020 Year End	2021 Budget
MISC PERSONNEL				
	0155940 · Pulpit Supply	600.00		600.00
	0155951 · Personnel Undesignated Exp	7,100.00	2,342.11	7,100.00
	0155950 · Social Security & Medicare	17,732.22	17,093.66	20,537.08
	0155920 · Staff Development	500.00		500.00
Total MISC PERSONNEL		25,932.22	19,435.77	28,737.08
Total PERSONNEL		485,155.17	485,499.31	500,558.09
PER CAPITA				
	0205101 · Per Capita	26,144.00	26,144.00	26,258.00
Total PER CAPITA		26,144.00	26,144.00	26,258.00
BUILDING & GROUNDS				
Unplanned Repairs				
	0255132 · Electric Repairs and Supplies	1,000.00	279.92	1,000.00
	0255134 · Fire Inspection Repairs & Suppl	400.00	0.00	400.00
	0255136 · Plumbing Repairs	500.00	956.23	500.00
	0255130 · Unplanned Repairs - Other		4,201.94	
Total Unplanned Repairs		1,900.00	5,438.09	1,900.00
	0255140 · Inside Supplies	3,000.00	2,472.21	3,000.00
	0255150 · Outside Supplies	300.00	330.54	300.00
0255160 · Building & Grounds Improvements			12,447.00	
	0255320 · Electric	15,000.00	14,977.66	15,000.00
	0255230 · Elevator 3yr Inspection Escrow	500.00	500.00	500.00
	0255210 · Elevator Inspection Contract	1,298.00	1,345.80	1,348.00
	0255220 · Fire Inspection Contract	560.00	364.65	560.00
	0255310 · Heat	12,500.00	11,502.50	12,500.00
	0255250 · Heating & Cooling System	4,000.00	3,721.11	4,000.00
0255235 · Inspections, Other				
	0255430 · Insurance	9,200.00	8,266.00	9,200.00
	0255260 · Irrigation System	900.00	742.39	900.00
	0255440 · Kitchen	1,300.00	2,364.03	1,300.00
	0255420 · Lawn Care	5,000.00	4,166.00	5,000.00
0255460 · Prayer & Thistle Garden				
	0255462 · Prayer Garden Expenses		2,491.06	
	0255470 · Thistle Garden Club Expenses		391.50	
Total 0255460 · Prayer & Thistle Garden			2,882.56	
	0255170 · Replace Sanctuary Lights	1,200.00	1,200.00	1,200.00
	0255240 · Security System & Safety Plan	3,200.00	4,159.82	3,200.00
	0255340 · Sewer	1,200.00	1,392.00	1,200.00
	0255450 · Snow Removal	8,000.00	6,912.50	8,000.00
	0255410 · Trash Removal	972.00	891.00	972.00
	0255330 · Water	1,000.00	1,071.50	1,000.00
Total BUILDING & GROUNDS		72,930.00	87,147.36	71,080.00

Account	2020 Budget	2020 Year End	2021 Budget
OFFICE EXPENSE			
0305130 · Computer Maintenance	1,000.00	1,335.68	1,000.00
0305150 · Copier/Reception	480.00	455.63	480.00
0305170 · Internet Service	1,200.00	1,199.76	1,200.00
0305160 · Kyocera Lease & Maintenance	8,500.00	7,001.58	8,000.00
0305110 · Office Supplies/Postage	8,000.00	6,843.17	8,000.00
0305120 · Telephone Expense	6,000.00	7,234.20	6,500.00
Total OFFICE EXPENSE	25,180.00	24,070.02	25,180.00
EVANGELISM & MEMBERSHIP			
0355120 · Advertising			1,000.00
0405145 · Cards for Absent Members	50.00		50.00
0355160 · Coffee Hour Supplies	1,500.00	408.34	1,500.00
0405135 · Directory Roster			
0355135 · Dixieland Supplies	150.00		150.00
0355172 · Donut Fellowship			
0355150 · New Initiatives	300.00	966.62	
0405110 · New Members Inquiry/Class	50.00		50.00
0405150 · Post Worship Coffee	200.00		200.00
0405140 · Rally Day	300.00	352.22	300.00
0405160 · Yearly Gathering - New Members	150.00	209.44	150.00
0356100 · Evangelism/Membership Miscellaneous			
Total EVANGELISM & MEMBERSHIP	2,700.00	1,936.62	3,400.00
CHILDREN & YOUTH MINISTRIES			
0505110 · Fundraising Revenue			(1,100.00)
0455210 · Advent Activities	250.00	186.63	75.00
0455280 · Ash Wednesday/Communion Class	25.00		15.00
0455275 · Baptism Books	60.00		20.00
0455255 · Block Party	1,100.00		1,000.00
0505230 · Confirmation Activities	450.00	14.98	450.00
0455250 · CREW Club	300.00	16.36	150.00
0455110 · Curriculum	400.00	1,159.13	600.00
0505530 · Upper Class Connect Activities		367.43	
0505530 · Upper Class Connect Activities - Four Square	400.00		600.00
0455290 · Family Mission Night		60.73	200.00
0505291 · Fundraising Expenses		2,576.16	1,500.00
0505130 · Graduate Recognition	200.00	179.91	400.00
0455230 · Lenten Activities	50.00	41.77	45.00
0505330 · Summer Trips	3,000.00		3,000.00
0455130 · Supplies	700.00	951.18	200.00
0455140 · Volunteer Appreciation	300.00	295.35	400.00
0455125 · 3rd Grade Bibles	200.00		40.00
0505565 · Transportation Rental	1,000.00	478.99	1,000.00
0455260 · Vacation Bible School	1,200.00	577.27	1,200.00
0455115 · Worship Center	75.00		20.00
0505610 · Young Adults Cards & Postage	200.00	211.37	300.00

Account		2020 Budget	2020 Year End	2021 Budget
	0505310 · Youth Fellowship Activities	1,000.00	959.88	1,000.00
	0505320 · Youth Retreats	2,000.00	1,544.00	2,000.00
	0505525 · Youth Room Equipment	500.00	277.36	250.00
	0506100 · Children & Youth Miscellaneous	290.00	84.37	200.00
Total CHILDREN & YOUTH MINISTRIES		13,700.00	9,982.87	13,565.00
CHRISTIAN NURTURE				
	0655105 · Designated Funds Transfer	(2,500.00)		(2,500.00)
	0555110 · Adult Education Classes	700.00		700.00
	0655220 · Bulletin Covers	275.00		275.00
	0655225 · Candles	250.00	180.75	250.00
	0655145 · CCLI License Fees	1,000.00	1,122.00	1,000.00
	0655110 · Choir Music	700.00	291.00	700.00
	0655150 · Choir Recognition	100.00		100.00
	0655215 · Communion Elements	100.00		100.00
	0655230 · Friendship Forms & Holders	150.00		150.00
	0655140 · Guest Musicians	100.00	1,193.85	100.00
	0655130 · Handbell Music	140.00		140.00
	0555140 · Leadership Training	40.00		40.00
	0655260 · Lenten Devotionals	140.00	25.00	140.00
	0555210 · Library Maintenance	100.00		100.00
	0655160 · Musical Instrument Maintenance	400.00	730.00	400.00
	0655250 · Name Tags	250.00		250.00
	0655240 · Nexus Supplies	630.00	32.03	630.00
	0655170 · Special Music Dixieland	2,500.00		2,500.00
	0555250 · These Days	445.00	446.25	445.00
	0656100 · Adult Ministries / Worship Miscellaneous	410.00	159.53	410.00
Total CHRISTIAN NURTURE		5,930.00	4,180.41	5,930.00
DEACONS				
	0605105 · Designated Funds Transfer	(2,100.00)		
	0605112 · Funerals	600.00	143.04	600.00
	0605312 · Lenten Breakfast	(500.00)	2,106.60	(500.00)
	0605322 · Madrigal Dinner	500.00	584.26	500.00
	0605332 · Scottish Luncheon	450.00	1,669.07	450.00
	0605410 · Bereavement Books	230.00	273.78	230.00
	0605210 · Hospital Visitations	25.00		25.00
	0605420 · Roses for Newborns	50.00	12.50	50.00
	0605510 · Transportation	6,975.00	1,800.00	6,975.00
	0606100 · Deacon Miscellaneous		406.07	
Total DEACONS		6,230.00	6,995.32	8,330.00
MEALS & FELLOWSHIP				
	0625135 · Sunday Pre-Worship Meal			
	0625122 · Church Women United		208.11	
	0625132 · Voyagers		53.00	
	0625112 · Wednesday Night Connection		1,954.25	
	0625142 · Meals & Fellowship Miscellaneous		756.33	
Total MEALS & FELLOWSHIP			2,971.69	

Account		2020 Budget	2020 Year End	2021 Budget
FINANCE & GENEROSITY				
	0705100 · Accounting Services	22,200.00	18,870.00	22,200.00
	0705200 · Bank Fees	2,100.00	3,237.74	3,100.00
	0755140 · Contribution Envelopes	700.00		500.00
	0755110 · Generosity Education/Campaign			
	0705250 · Payroll Direct Deposit Fees	555.00	525.00	555.00
	0755130 · Westminster Endowment Educate	150.00		150.00
Total FINANCE & GENEROSITY		25,705.00	22,632.74	26,505.00
COMMUNICATIONS				
	0355120 · Advertising	1,000.00	849.50	
	0305180 · Presentation Materials	300.00	211.99	300.00
	0255480 · Technology Expenses	2,800.00	2,497.45	1,000.00
	0406100 · Contract Services	1,120.00	514.86	560.00
Total COMMUNICATIONS		5,220.00	4,073.80	1,860.00
Total Expense		708,294.17	761,462.33	722,066.09
	Net Ordinary Income		-38,121.15	
Net Income			-38,121.15	

The Presbyterian Church of Traverse City
Sources and Uses of Funds Summary
Year Ending December 31, 2020

	<u>Qtr 1</u>	<u>Qtr 2</u>	<u>Qtr 3</u>	<u>Qtr 4</u>	<u>YTD</u>
SOURCES OF FUNDS					
Offerings	\$ 119,106	\$ 162,834	\$150,193	\$ 185,408	\$ 617,542
Miscellaneous	6,132	3,710	4,541	6,962	21,345
Gifts & Bequests	10,850	20,095	28,566	37,237	96,748
Transfer from D/R Funds	5,171	19,704	8,089	14,299	47,262
Deposit to D/R Funds	(3,797)	(16,797)	(17,023)	(21,939)	(59,556)
Reduction/(Increase) in Investment	-	-	-	-	-
TOTAL SOURCES OF FUNDS	<u>\$ 137,463</u>	<u>\$ 189,547</u>	<u>\$174,365</u>	<u>\$ 221,967</u>	<u>\$ 723,341</u>
USES OF FUNDS					
Missions	\$ 23,422	\$ 5,444	\$ 28,486	\$ 28,480	\$ 85,831
Personnel	128,164	111,084	124,420	121,831	485,499
Per Capita	6,536	6,536	6,536	6,536	26,144
Buildings & Grounds	29,457	25,770	14,078	17,843	87,147
Office Expense	6,635	5,447	5,761	6,226	24,070
Evangelism & Membership	292	85	1,237	322	1,937
Children/Youth/Adult Ministry	6,079	2,439	1,079	4,567	14,163
Deacons	4,007	9	589	2,390	6,995
Meals/Fellowship	1,950	46	-	976	2,972
Finance & Generosity	6,362	5,425	5,405	5,441	22,633
Communications	1,762	700	199	1,412	4,074
(Reduction)/Increase in Petty Cash	-	-	-	(25)	(25)
(Reduction)/Increase in Investments	-	-	-	56,388	56,388
(Reduction)/Increase in Receivables	(732)	(627)	(732)	(209)	(2,299)
Reduction/(Increase) in Liabilities	(55,919)	(49,931)	32,041	14,459	(59,350)
Reduction/(Increase) in CC Balance	(2,161)	332	3,547	(647)	1,070
Reduction/(Increase) in D/R Funds	46,378	9,907	(9,010)	(67,759)	(20,484)
TOTAL USES OF FUNDS	<u>\$ 202,232</u>	<u>\$ 122,667</u>	<u>\$213,637</u>	<u>\$ 198,231</u>	<u>\$ 736,766</u>
NET SOURCES (USES) OF FUNDS	\$ (64,770)	\$ 66,880	\$(39,271)	\$ 23,736	\$ (13,425)
BEGINNING CASH BALANCE	<u>472,854</u>	<u>408,084</u>	<u>474,964</u>	<u>435,693</u>	<u>472,854</u>
ENDING CASH BALANCE	<u>\$ 408,084</u>	<u>\$ 474,964</u>	<u>\$435,693</u>	<u>\$ 459,429</u>	<u>\$ 459,429</u>
Checking & Savings	\$ 256,506	\$ 322,530	\$282,444	\$ 459,429	
Certificate of Deposit	<u>151,578</u>	<u>152,434</u>	<u>153,249</u>	-	
TOTAL CASH	<u>\$ 408,084</u>	<u>\$ 474,964</u>	<u>\$435,693</u>	<u>\$ 459,429</u>	

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

**The Presbyterian Church of Traverse City
Balance Sheet
As of December 31, 2020**

	Dec 31, 2020
ASSETS	
Current Assets	
Checking/Savings	
0001020 · Chemical Bank Checking	116,931.14
0001215 · Chemical Bank Savings	342,497.88
Total Checking/Savings	459,429.02
Other Current Assets	
0001220 · New Covenant Funds	178,130.46
0001230 · Stock	68.94
0001310 · Petty Cash	75.00
0001350 · Due from Board of Pensions	365.00
Total Other Current Assets	178,639.40
Total Current Assets	638,068.42
TOTAL ASSETS	638,068.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
0002810 · Chemical Bank Credit Card	2,484.14
Total Credit Cards	2,484.14
Other Current Liabilities	
0002020 · FICA	1,752.73
0002030 · Michigan Withholding	1,609.07
0002070 · Church Key Deposits	810.00
0002080 · Advanced Pledges	29,336.00
Total Other Current Liabilities	33,507.80
Total Current Liabilities	35,991.94
Long Term Liabilities	
SBA PPP Loan	74,917.20
Total Long-Term Liabilities	74,917.20
Total Liabilities	110,909.14
Equity	
UNDESIGNATED FUNDS	
0003105 · Operating Budget Contingency	136,655.19
0003110 · Undesignated Gifts/Memorials	10,461.13
Total UNDESIGNATED FUNDS	147,116.32

**The Presbyterian Church of Traverse City
Balance Sheet
As of December 31, 2020**

DESIGNATED FUNDS EQUITY	
SESSION DESIGNATED FUNDS	
0004140 · Capital Contingency Fund	103,584.87
0004110 · Elevator Inspection	1,000.00
0004130 · Sanctuary Light Replacement	3,600.00
Total SESSION DESIGNATED FUNDS	108,184.87
DONOR DESIGNATED FUNDS	
0004215 · 701 Westminster Fund	178,200.46
0004210 · Designated Gifts & Bequests	21,573.71
0004220 · Designated Memorials	1,200.29
0004250 · Music Escrow	8,209.86
0004230 · Pastors' Benevolence	14,534.51
0004270 · Prayer Garden	13,727.88
0004280 · Presbyterian Women	10,843.92
0004290 · Special Missions Projects	2,074.67
0004260 · Thistle Garden Club	4,435.17
Total DONOR DESIGNATED FUNDS	254,800.47
OTHER DESIGNATED FUNDS	
0004320 · Sr Pastor Cont. Education	6,000.10
0004330 · Manse Sale Proceeds	49,059.48
0004340 · Team Medicos	119.19
Total OTHER DESIGNATED FUNDS	55,178.77
Total DESIGNATED FUNDS EQUITY	418,164.11
Net Income	-38,121.15
Total Equity	527,159.28
TOTAL LIABILITIES & EQUITY	638,068.42

LONG TERM INVESTMENTS
12/31/20

701 WESTMINSTER ENDOWMENT FUND
12/31/20

Fund Balance 12/31/19	\$168,897.70
Receipts/Earnings	\$ 817.54
Disbursements	\$ 0.00
Equity Gain	\$ 8,415.22
Contribution Receivable	\$ 70.00

Fund Balance 12/31/20	\$178,200.46
*based on 3 rd quarter statement – 4 th quarter not available at report time	

MANSE REVENUE FUND EQUITY
12/31/20

Fund Balance 12/31/19	\$ 49,059.48
Receipts	\$ 0.00
Disbursements	\$ 0.00
Fund Balance 12/31/20	\$49,059.48

APPENDIX B

ATTENDANCE STATISTICS
Averages

	2019					2020			
	9:00	10:00	neXus	Total		9:00	10/10:30	neXus	Total
JAN	N/A	176	44	220	JAN	N/A	162	36	198
FEB	N/A	149	39	188	FEB	N/A	163	35	198
MAR	N/A	164	38	202	*MAR	N/A	71	9	80
APR	N/A	257	0	257	*APR	N/A	N/A	N/A	N/A
MAY	N/A	196	46	242	**MAY	N/A	N/A	N/A	N/A
JUN	N/A	201	23	224	**JUN	N/A	N/A	N/A	N/A
JUL	N/A	180	29	209	**JUL	49	N/A	N/A	49
AUG	N/A	176	31	207	**AUG	42	N/A	N/A	42
SEP	N/A	197	38	235	***SEP	N/A	74	N/A	74
OCT	N/A	202	39	241	***OCT	N/A	76	N/A	76
NOV	N/A	213	36	249	****NOV	N/A	68	N/A	68
DEC	N/A	171	24	195	****DEC	N/A	N/A	N/A	N/A
Ash Wed. (Mar. 6)		94			Ash Wed. (Feb. 26)		103		
Easter (April 21)		487			*Easter (April 12)		N/A		
Christmas Eve		673			****Christmas Eve (Virtual Only)		N/A		
					*COVID-19 Began and disrupted attendance				
					**Began 9 AM Service May 3rd via YouTube				
					***Began 10:30 AM Service Sept. 6				
					****COVID-19 SHUT DOWN, Nov. 18				

**APPENDIX C
PASTORAL TERMS OF CALL, Rev. Dr. William C. Myers page 1**

**MACKINAC PRESBYTERY
REPORT OF CHANGES OF TERMS OF CALL FOR PASTOR
2021**

CHURCH Presbyterian Church of Traverse City MI DATE _____

Membership _____ Average attendance _____

MINISTER Rev. Dr. William Myers Year of Installation 2013

Presbytery's full time minimum salary for 2021 is \$46,827 which includes cash salary and housing allowance and/or manse.

Check all that apply:

Pastor ___ Associate Pastor ___ Designated Pastor ___ Designated Associate Pastor
 ___ Interim ___ Interim Associate ___ Temporary Relationship
 ___ Other type of ministry _____

Installed pastors of a congregation must participate in the Pension Plan (Book of Order, G-2.0804).

Service: Full-time (35 hours or more) ___ Part-time (20-34 hours) #of hours _____

INCLUDED IN EFFECTIVE SALARY:

- 2021
1. \$ 51,400.¹⁴ Annual cash salary
 2. \$ 28,423.- Housing allowance
 3. \$ — Utility and furnishing allowances
 4. \$ 6,000.- Deferred Compensation
 5. \$ — Bonuses, unvouchered allowances including car, gifts from employer
 6. \$ — Other allowances (e.g. medical deductibles, SECA allowance in excess of 50% of estimated obligation, etc.)
 7. \$ ∅ Manse amount (must be at least 30% of lines 1 through 6). Mark 0 if no manse.
 8. \$ 85,823.¹⁴ **TOTAL EFFECTIVE SALARY (Sum of lines 1 through 7)**
 9. \$ 31,754.⁵² Benefits Plan Dues 2021
Total of 37%
(8.5% for pension, 1% death and disability, 27% for medical coverage
0.5% temporary disability plan)

NOT INCLUDED IN EFFECTIVE SALARY

10. Accountable reimbursement plan (vouchered business expenses):
 - a. Continuing education reimbursements (\$500 minimum) \$ 2,000.-
 - b. Automobile expenses. Check one:
 ___ per vouchered mile using IRS allowable deductible
 ___ Church owned car with full expenses
 - c. Business and professional expenses \$ 3,575.⁰⁶
11. \$ ∅ SECA Tax allowance (only up to 50% of estimated obligations)
12. \$ 3,000.- Group plan for medical deductible, co-insurance & dental premiums
13. \$ 1,534.56 Other vouchered allowances

PASTORAL TERMS OF CALL, Rev. Dr. William c. Myers page 2

OTHER	2021
Vacation (Minimum 4 weeks including 4 Sundays)	<u>4</u> weeks
Study Leave (Minimum 2 weeks including 2 Sundays)	<u>2</u> weeks
How many Study Leave Days were taken in 2020	<u>0</u> days
Sabbatical year of eligibility:	<u>2020</u>
Length of sabbatical:	<u>3 mos</u>

The Church Session has prepared and adopted the budget (G-3.0205) and has reviewed the adequacy of the pastor's compensation; the Congregation has approved the Pastor's Terms of Call (G-1.0503c) and reported them to the Presbytery for approval (G-2.0804).

The above terms were reviewed with the minister, by the Personnel Committee and/or the Session on _____, and are being proposed or were approved at the meeting of the congregation on _____.

These Terms of Call meet with the AA/EEO regulations.

Any changes in the Terms of Call MUST have the approval of the congregation, the minister and the Presbytery. Those not officially adopted at the time of this report, will require subsequent validation or report.

The effective date of all changes: _____

Signatures: Clerk of Session _____

Pastor _____

Please return one copy of this form to the Moderator of the Committee on Ministry:

**Chair, Committee on Ministry
 Presbytery of Mackinac
 2206 Mitchell Park – Suite 15
 Petoskey, MI 49770**

For Office Use Only	
Date Received into Presbytery	_____
Date Began Work	_____
Date of Presbytery Action	_____
Presbytery Received From	_____