



SAFE HARBOR

VOLUNTEER TODAY

Serving as a volunteer for Safe Harbor is a very rewarding experience.

HERE ARE THE WAYS WE NEED YOUR HELP:

DINNER LEADER

4PM - 8PM. Assists the Coordinator in all duties needed to plan and purchase food and recruit, schedule, and coordinate the team of Dinner Volunteers to prepare and serve it.

DINNER VOLUNTEERS

A team of at least 5-6 people 4PM - 8PM or so. Individual churches may adjust for shifts or end time. (Volunteers needing access to the shelter earlier may contact their church coordinator) Usually conducted by a pre-organized group of people. This shift requires that you prepare a hot meal for as many as 70 guests (typically 55). Soups, Stews, and other "buffet" style meals work best. In an effort to not repeat main dish menu item, your church's leader will coordinate meals. Your team will serve the meal, wash and put away dishes, clean and sanitize the kitchen and serving area, and take care of any leftover food. Detailed kitchen info will be provided to meal crews. Dinner is served from 6:15 - 7:15.

EVENING LEADER

5:15PM - 10PM This trained leader assists the Goodwill Staffer and Coordinator in welcoming Evening Volunteers and seeing that they are aware of their duties. Assists as needed to see that evening procedures are followed.

EVENING VOLUNTEERS - 4 people

5:30PM - 10PM Evening volunteers are the voices, ears and hearts of the shelter. Volunteer assist staff with the operation of the shelter, share dinner with guests, and often enjoy playing cards and games, listening to guests and providing companionship.

OVERNIGHT VOLUNTEERS - 1 man and 1 woman

10PM - 6AM Overnight hosts assist with the "winding down" of the evening and take turns monitoring the shelter overnight, making an hourly "sweep" of the area and light cleaning, laundry, facility duties and taking out trash. In the morning, volunteers prepare coffee for the breakfast. Overnight volunteers sleep in shifts. A safe, private sleeping area is provided for overnight volunteers and a Goodwill Staffer is on duty at all times the guests are present.

MORNING LEADER

5:45AM - 9:30AM The Morning Leader provides coordination of the breakfast and cleaning volunteers and helps with tote management and assists the Goodwill Staffer as needed.

BREAKFAST VOLUNTEERS - 2 people

6AM - 8AM The breakfast crew manages the continental breakfast. Duties include setting up, monitoring, and putting away breakfast foods, washing and putting away dishes, and cleaning up kitchen and dining tables.

CLEANING VOLUNTEERS - 2 people

7:30AM - 9:30AM Volunteers help ensure guests are up and ready for departure by 7:45AM and clean the facility

SATURDAY CLEANING VOLUNTEERS - 4-6 people

8-11AM A more thorough weekly cleaning is done after the guests have gone.

All volunteers are required to attend training or be paired with an experienced volunteer to serve safely, and effectively.